

Place of work: UNIVERSITY OF RZESZÓW
Reference No.: CM/K-24/2024

**VICE – RECTOR FOR THE COLLEGE OF MEDICAL SCIENCES
AT THE UNIVERSITY OF RZESZÓW**

Announces open recruitment for the research and teaching position: **Assistant**

Place of work: College of Medical Sciences, Institute of Medical Sciences, Department of Biochemistry and General Chemistry

Workplace address: Kopisto 2a 35-959 Rzeszów

Number of positions available: 1

Keywords: biochemistry, medicinal chemistry, medical biology, teaching work

The competition may be entered by persons who meet the conditions specified in Art. 113 of the Act of July 20, 2018. Law on higher education and science (consolidated text: Journal of Laws of 2023, item 742, as amended).

MAIN OBLIGATIONS: (specific for a particular position)

- conducting classes with students in the field of biochemistry and general chemistry including classes in English
- preparing training materials
- implementation of administrative tasks in accordance with scientific and teaching activities
- archiving scientific and teaching documentation
- assistance in organizational activities at the Department, and the Institute and at the College of Medical Sciences
- participation in health promotion activities

REQUIREMENTS:

- completed studies in biochemistry, chemistry, biotechnology or medical biology
- qualifications and predispositions for teaching work
- ability to work in a team
- fluent knowledge of English and Polish
- ability to use basic computer software

ADDITIONAL REQUIREMENTS:

al. mjr. W. Kopisto 2a, 35-959 Rzeszów
tel.: +48 17 872 11 53
e-mail: cm@ur.edu.pl

- achievements in scientific work confirmed by certificates, testimonies, bibliometric analyses and other documents
- ability/experience in teamwork
- documented experience in teaching work

TERMS OF EMPLOYMENT:

- full-time employment under a contract for a limited or an unlimited period
- envisaged job starting date: 01.10.2024
- University of Rzeszów as first (primary) place of employment
- remuneration in compliance with the 'Remuneration Regulations at the University of Rzeszów'
- opportunity for further professional development
- work in a professional and friendly team
- social benefits package,
- group life insurance for the employees of the University, their spouses/life partners and under-aged children

REQUIRED DOCUMENTS:

- application for employment to the Rector of the University of Rzeszow
- scientific curriculum vitae (CV)
- personal questionnaire
- self-reference
- information about research or artistic achievements, as well as teaching and organizational achievements
- 2 opinions of professors or habilitated doctors about the candidate in the case of competition for the position of assistant,
- candidate's statement that UR will be his/her primary place of work
- candidate's statement that he/she meets the conditions of Article 113 of the Law of July 20, 2018. Law on Higher Education and Science (i.e., Journal of Laws 2023, item 4721, as amended).
- certification or information on the level of English language proficiency
- other documents confirming achievements in scientific work listed in the open call
- other documents confirming achievements in scientific work listed in the open recruitment

RECRUITMENT SCHEDULE:

Deadline for submitting applications: 2 September 2024

The recruitment process will be concluded within 30 days of the deadline for submitting applications.

APPLICATIONS:

Submitting an application in response to the announcement is understood as acceptance of the clause of information RODO included in the application form.

Required documents shall be submitted electronically by means of the application form, available after clicking **APPLY**.

Applications received after the deadline, incomplete forms or those submitted in any other way than as determined in the announcement, will not be considered.

In order to get additional information please contact: Biuro Kolegium Nauk Medycznych UR, 17 872 11 53, e-mail: cm@ur.edu.pl

Apply:

<https://system.erecruiter.pl/FormTemplates/RecruitmentForm.aspx?WebID=24ef6a3fg21843c39da13716362a0423>

IMPORTANT INFORMATION:

A necessary condition for employing a candidate selected in an open recruitment process is their meeting the requirements determined in Art.113 and Art. 118 of the Law of 20 July, 2018 on Higher Education and Science (Journal of Laws 2023, item 472 as amended), and the obligation resulting from Art.265 paragraphs 5 and 13 of the Law.

If applying for employment at the University of Rzeszów as the primary place of employment,, candidates who are employed at any other university as the primary place of employment, shall comply with the condition defined in art.120 of the Law of 20 July, 2018 on Higher Education and Science (Journal of Laws 2023, item 742 as amended) according to which an academic teacher may hold only one position at a time referenced to as the primary place of employment.

In the case of candidates coming from abroad, whose diplomas of awarding professional tittle/academic degree/ scientific title require by Polish law an official recognition, they will not be employed until the recognition procedures have been finalized.

Until its deadline, the recruitment process may be ceased or annulled by the Rector without giving any justification. The decision to employ a candidate is made by the Rector. In justified cases, the Rector has the right not to employ the candidate selected in the recruitment process.

Recruitment results do not constitute grounds to raising any claims by the candidates against the UR, employment complaints, in particular.

Selection committee has the right to conduct an interview with the candidates.

According to Art.113 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), University of Rzeszów informs as follows:

The administrator of your personal data is the University of Rzeszów represented by Rector seated at Rejtana 16c, 35-959 Rzeszów.

1. Personal Data Administrator has appointed Inspector of Data Protection to supervise the accuracy of personal data processing. The Inspector may be contacted at: iod@ur.edu.pl.
2. Your personal data shall be processed solely for the purpose of conducting open recruitment process.
3. The basis for data processing is your written consent to the processing of your personal data.
4. Providing the data is voluntary, however, necessary for conducting the process it has been collected for.
5. Your personal data shall not be disclosed to third parties, except as provided for by law.
6. Your personal data will be stored for 12 months.
7. You have the right to request access to your personal data and the right to:
 - rectify it,
 - erase it,
 - limit its processing,
 - file an objection,
 - withdraw your consent at any given moment;
8. You have the right to file a complaint with a supervisory authority, the [Chairman of Poland's Personal Data Protection Office](#) if you consider that the processing of the personal data relating to you infringes the Regulation.

LINKS:

<https://www.ur.edu.pl/uniwersytet/aktualnosci>

<https://www.ur.edu.pl/kolegia/kolegium-nauk-medycznych>

<https://www.ur.edu.pl/pracownik/hr4r-ur>

<https://www.ur.edu.pl/pracownik/hr4r-ur/otm---r>