

Place of work: Medical College of Rzeszow University
Reference No.: CM-2/K/2023

**VICE – RECTOR FOR THE COLLEGE OF MEDICAL SCIENCES
AT THE UNIVERSITY OF RZESZÓW**

announces open recruitment for the research and teaching position: **simulation technician**

Place of work: College of Medical Sciences, Medical Simulation Center

Workplace address: ul. Warszawska 26A, 35-205 Rzeszów

Number of positions available: 2

Keywords: medical simulation

MAIN OBLIGATIONS:

- Preparing the labs for classes and exams at the Medical Simulation Center.
- Support under technical services, exams, simulation, technical, etc. in MSC;
- Technical support for teachers in MSC;
- Supervision over the MSC equipment;
- Assessing the efficiency and completeness of the entrusted equipment after classes;
- Performing current minor repairs of equipment, maintenance and cleaning of entrusted equipment;
- Technical service of audio-video equipment, software, firmware during simulation classes;
- Cost minimization or care for MSC equipment.

REQUIREMENTS:

- Minimum secondary education

ADDITIONAL REQUIREMENTS:

- Good knowledge of MS Office programs: Word, Excel, PowerPoint;
- Ability to implement solutions based on projects and requirements;
- Knowledge of the English language at the communicative level;
- Ability to use office equipment.

TERMS OF EMPLOYMENT:

- full-time or 3/4 employment under a contract for a limited or an unlimited period
- envisaged job starting date 01.03.2023r.
- University of Rzeszów as first (primary) place of employment
- remuneration in compliance with the 'Remuneration Regulations at the University of Rzeszów'
- opportunity for further professional development
- work in a professional and friendly team
- social benefits package,
- group life insurance for the employees of the University, their spouses/life partners and under-aged children

REQUIRED DOCUMENTS:

- employment application addressed to the Rector of the University of Rzeszów
- scientific curriculum vitae (CV)
- personal questionnaire
- copies of documents confirming qualifications

RECRUITMENT SCHEDULE:

Deadline for submitting applications: 24 February 2023 (11:59 PM; CET/CEST).

The recruitment process will be concluded within 7 days of the deadline for submitting applications.

APPLICATIONS:

Submitting an application in response to the announcement is understood as acceptance of the clause of information RODO included in the application form.

Required documents shall be submitted electronically by means of the application form, available after clicking **APPLY**.

Applications received after the deadline, incomplete forms or those submitted in any other way than as determined in the announcement, will not be considered.

In order to get additional information please contact: Biuro Kolegium Nauk Medycznych

UR, 17 872 11 53, e-mail: cm@ur.edu.pl

Apply:

<https://system.erecruiter.pl/FormTemplates/Recruitment-Form.aspx?WebID=f0509e4e39544c5397fe51b5cb57a098>

IMPORTANT INFORMATION:

Until its deadline, the recruitment process may be ceased or annulled by the Rector without giving any justification. The decision to employ a candidate is made by the Rector. In justified cases, the Rector has the right not to employ the candidate selected in the recruitment process.

Recruitment results do not constitute grounds to raising any claims by the candidates against the UR, employment complaints, in particular.

Selection committee has the right to conduct an interview with the candidates.

According to Art.113 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), University of Rzeszów informs as follows: The administrator of your personal data is the University of Rzeszów represented by Rector seated at Rejtana 16c, 35-959 Rzeszów.

1. Personal Data Administrator has appointed Inspector of Data Protection to supervise the accuracy of personal data processing. The Inspector may be contacted at: iod@ur.edu.pl.
2. Your personal data shall be processed solely for the purpose of conducting open recruitment process.
3. The basis for data processing is your written consent to the processing of your personal data.



4. Providing the data is voluntary, however, necessary for conducting the process it has been collected for.
5. Your personal data shall not be disclosed to third parties, except as provided for by law.
6. Your personal data will be stored for 12 months.
7. You have the right to request access to your personal data and the right to:
 - rectify it,
 - erase it,
 - limit its processing,
 - file an objection,
 - withdraw your consent at any given moment;
8. You have the right to file a complaint with a supervisory authority, the Chairman of Poland's Personal Data Protection Office if you consider that the processing of the personal data relating to you infringes the Regulation.

LINKS:

<https://www.ur.edu.pl/uniwersytet/aktualnosci>

<https://www.ur.edu.pl/kolegia/kolegium-nauk-medycznych>

<https://www.ur.edu.pl/pracownik/hr4r-ur>

<https://www.ur.edu.pl/pracownik/hr4r-ur/otm---r>

Rzeszów, 24.01. 2023