

**Resolution No. 184/09/2022
of the Senate of the University of Rzeszów
dated September 29, 2022.
On amendments to
WORK REGULATIONS AT THE UNIVERSITY OF RZESZÓW**

Pursuant to Article 126 (1) of the Law of July 20, 2018. Law on Higher Education and Science (i.e., Journal of Laws of 2022, item 574, as amended) in connection with Article 104 § 1 of the Act of June 26, 1974 Labor Code (i.e., Journal of Laws of 2022, item 1510, as amended) and § 22 section 5. point 1 letter a of the Statute of the University of Rzeszów (consolidated text - Resolution No. 96/09/2021), the Senate of the University of Rzeszów states as follows:

§ 1

In the Work Regulations at The University Of Rzeszów, constituting an appendix to Resolution No. 477/09/2019 of the Senate of the University of Rzeszów dated September 26, 2019. on the adoption of the Rules of Procedure of the University of Rzeszów (as amended by Resolution No. 488/10/2019 of October 24, 2019, Resolution No. 504/11/2019 of 14 November 2019, Resolution No. 544/02/2020 of February 27, 2020, Resolution No. 581/06/2020 of June 25, 2020, and Resolution No. 100/09/2021 of September 30, 2021) is amended as follows:

- 1) in § 13, a new paragraph 3 is added with the following wording:
"3. A person employed before the effective date of the Statute in the position of a certified librarian and a certified employee of documentation and scientific information section shall remain in this position, but not longer than until reaching the retirement age. During the period of holding the aforementioned position mandatory working time is 36 hours per week.";
- 2) in § 13, the existing paragraphs 3-6 become paragraphs 4-7.
- 3) in § 30, paragraph 4, item e) is added, reading:
"e) seniority bonus."
- 4) in § 50, paragraph 4, point 2 is replaced by the following:
"2) teaching in a foreign language, with the exception of classes in the fields of modern languages and foreign language classes:
 - a) for classes resulting from study schedules (study plans), including those implemented in the fields of study conducted entirely in a foreign language – the instructor is credited with the number of hours resulting from the schedule using the conversion factor 1- 1.5 per teaching hour; the decision on the amount of the conversion factor is made by the Vice-Rector for College Affairs at the

request of the institute's director with the opinion of the Dean and notice to the Vice-Rector for Student Affairs and Education;

- b) for teaching classes and lecture addressed to foreigners participating in international exchange programs (e.g., as part of the Erasmus+) – the number of hours credited to the instructor is determined depending on the number of participants in these classes:
- with groups of less than 5 people, classes are conducted as part of the office hours, included in the salary 10 hours,
 - with groups of 5 or more people, classes are conducted in the number of hours resulting from the schedule of program offerings – the teacher is credited with the number of hours resulting from the schedule using a conversion factor of 1 - 1.5 per teaching hour; the decision on the rate is made by the Vice-Rector for College Affairs at the request of the institute's director with the opinion of the Dean and information rendered to the Vice-Rector for Student Affairs and Education,
 - if it is possible for a participant to join a class in an existing group in the course of study conducted, the conversion rates, referred to above, do not apply subject to § 50 para 4 item 2 letter a.”

§ 2

Other provisions of the Work Regulations of the University of Rzeszów constituting an annex to Resolution No. 477/09/2019 of the Senate of the University of Rzeszów dated September 26, 2019 on the adoption of the Work Regulations of the University of Rzeszów Rzeszów University (as amended by Resolution No. 488/10/2019 of October 24, 2019, Resolution No. 504/11/2019 of November 14, 2019, Resolution No. 544/02/2020 of February 27 2020, Resolution No. 581/06/2020 of June 25, 2020, and Resolution No. 100/09/2021 dated September 30, 2021), remain unchanged.

§ 3

The consolidated text of the Work Regulations is announced in Appendix No. 1 to this resolution University of Rzeszów, taking into account the changes introduced in § 1 of this Resolution of the resolution.

§ 4

The Rector of the University of Rzeszów shall supervise the implementation of the resolution.

§ 5

The resolution comes into force on the day of its adoption by the Senate.

Chairman of the Senate
University of Rzeszów

prof. dr hab. Sylwester Czopek
Rector