

Place of work: Rzeszów

Reference No.: 1/2023/KNS/INoP

**VICE – RECTOR FOR THE COLLEGE OF SOCIAL SCIENCES
AT THE UNIVERSITY OF RZESZÓW**

announces open recruitment for the teaching position: **Assistant.**

Place of work: College of Social Sciences, Institute of Political Science, Department of Political and Media Systems

Workplace address: al. Kopisto 2a, 35-959 Rzeszów

Number of positions available: 1

Keywords: assistant, master, social sciences, auxiliary sciences, scientific research

Candidates shall meet the requirements as described in the art.113 and art. 118 of the Regulation of 20 July 2018 - Law on Higher Education and Science (Journal of Laws 2023, item 742)

MAIN OBLIGATIONS:

- teaching student groups;
- conducting supervised research in the discipline of security sciences and political science and administration;
- preparing scientific articles for peer-reviewed journals;
- dissemination of research results (participation in scientific conferences, popularisation of science);
- cooperation with the socio-economic environment;
- participation in meetings with local and international project partners;
- carrying out administrative tasks related to scientific, teaching and organisational activities.

REQUIREMENTS:

- completed higher education in the discipline of security sciences, (professional title - Master's degree);

- experience or research interests in the area of social sciences, in particular in the field of broadly understood comparative studies, sociology, communication, media;
- scientific achievements (publications, presentations at scientific conferences) in the field of social sciences;
- experience in teamwork;
- knowledge of research methods used in the social sciences with particular emphasis on methods used in political and administration sciences, security sciences and sociological sciences;
- knowledge of the Polish language: fluent in speech and writing (applies to foreigners).

ADDITIONAL REQUIREMENTS:

- full availability, ability to work in a team, motivation to improve one's qualifications;
- ability to use software: Office package or similar;
- other evidence of qualifications (completed courses, training, qualifications);
- research experience related to conducting scientific research and internet marketing and communication using social media.

TERMS OF EMPLOYMENT:

- full-time employment under a contract for a limited period;
- envisaged job starting date **October 1, 2023**;
- University of Rzeszów as first (primary) place of employment;
- remuneration in compliance with the 'Remuneration Regulations at the University of Rzeszów';
- opportunity for further professional development;
- work in a professional and friendly team;
- social benefits package;
- group life insurance for the employees of the University, their spouses/life partners and adult children.

REQUIRED DOCUMENTS:

- employment application addressed to the Rector of the University of Rzeszów;
- scientific curriculum vitae (CV);
- personal questionnaire;
- summary of professional accomplishments;
- information on scientific, didactic and organizational achievements;
- list of publications;
- the candidate's references provided by two Professors or Associate Professors;

- a written statement from the candidate that the University of Rzeszów will be his / her first (primary) place of employment (a downloadable form <https://www.ur.edu.pl/uniwersytet/praca/current-job-offers/downloadable-forms>);
- a written statement from the candidate that he/she meets the conditions defined in art.113 of the Regulation of 20 July 2018 - Law on Higher Education and Science (Journal of Laws 2023, item 742) (a downloadable form <https://www.ur.edu.pl/uniwersytet/praca/current-job-offers/downloadable-forms>);
- certificate or information confirming the candidate's command of English;
- copies of documents confirming qualifications (PhD diploma or a certificate of awarding doctoral degree, or MSc/MA or equivalent, etc.);
- other documents confirming relevant scientific achievements of the candidate.

RECRUITMENT SCHEDULE:

Deadline for submitting applications: **31th of July 2023** (11:59 AM; CET).

The recruitment process will be concluded within 30 days of the deadline for submitting applications.

APPLICATIONS:

Submitting an application in response to the announcement is understood as acceptance of the clause of information RODO included in the application form.

Required documents shall be submitted electronically by means of the application form, available after clicking **APPLY**.

Applications received after the deadline, incomplete forms or those submitted in any other way than as determined in the announcement, will not be considered.

For further information, please contact the Secretariat of the Institute of Political Science,

Al. Kopisto 2a/325, 35-959 Rzeszów

e-mail address: sekretariat.inop.cs@ur.edu.pl

Apply:

<https://system.erecruiter.pl/FormTemplates/Recruitment-Form.aspx?WebID=7be9111fb877464f9a8bcd91176c3721>

IMPORTANT INFORMATION:

A necessary condition for employing a candidate selected in an open recruitment process is their meeting the requirements determined in Art.113 and of the Law of 20 July, 2018 on Higher Education and Science (Journal of Laws 2023, item 742), and the obligation resulting from Art. 265 paragraphs 5 and 13 of the Law.

If applying for employment at the University of Rzeszów as the primary place of employment,, candidates who are employed at any other university as the primary place of employment, shall comply with the condition defined in art. 120 of the Law of 20 July, 2018 on Higher Education and Science (Journal of Laws 2023, item 742) according to which an academic teacher may hold only one position at a time referenced to as the primary place of employment.

In the case of candidates coming from abroad, whose diplomas of awarding professional tittle / academic degree / scientific title require by Polish law an official recognition, they will not be employed until the recognition procedures have been finalized.

Until its deadline, the recruitment process may be ceased or annulled by the Rector without giving any justification. The decision to employ a candidate is made by the Rector. In justified cases, the Rector has the right not to employ the candidate selected in the recruitment process.

Recruitment results do not constitute grounds to raising any claims by the candidates against the UR, employment complaints, in particular.

Selection committee has the right to conduct an interview with the candidates.

According to Art.113 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), University of Rzeszów informs as follows:

The administrator of your personal data is the University of Rzeszów represented by Rector seated at Rejtana 16c, 35-959 Rzeszów.

1. Personal Data Administrator has appointed Inspector of Data Protection to supervise the accuracy of personal data processing. The Inspector may be contacted at: iod@ur.edu.pl.
2. Your personal data shall be processed solely for the purpose of conducting open recruitment process.
3. The basis for data processing is your written consent to the processing of your personal data.
4. Providing the data is voluntary, however, necessary for conducting the process it has been collected for.
5. Your personal data shall not be disclosed to third parties, except as provided for by law.
6. Your personal data will be stored for 12 months.



7. You have the right to request access to your personal data and the right to:
 - rectify it,
 - erase it,
 - limit its processing,
 - file an objection,
 - withdraw your consent at any given moment;
8. You have the right to file a complaint with a supervisory authority, the Chairman of Poland's Personal Data Protection Office if you consider that the processing of the personal data relating to you infringes the Regulation.

LINKS:

<https://www.ur.edu.pl/universytet/aktualnosci>

<https://www.ur.edu.pl/kolegia/kolegium-nauk-przyrodniczych>

<https://www.ur.edu.pl/pracownik/hr4r-ur>

<https://www.ur.edu.pl/pracownik/hr4r-ur/otm---r>

<https://www.ur.edu.pl/universytet/rowne-traktowanie/plan-rownosci-plci>

Rzeszów, 1th of June 2023