

## **RULES AND REGULATIONS OF THE UNIVERSITY OF RZESZÓW DOCTORAL SCHOOL**

### **General Provisions**

#### **§ 1**

The Regulations of the University of Rzeszów Doctoral School define the organisation and course of training at the Doctoral School at the University of Rzeszów, hereinafter referred to as the UR Doctoral School, as well as the rights and obligations of doctoral students.

#### **§ 2**

The terms used in the Regulations of the UR Doctoral School are defined as follows:

- 1) Act - the Law on Higher Education and Science of 20 July 2018;
- 2) discipline - the scientific or artistic discipline in which doctoral students are trained;
- 3) Head of department - the coordinator of matters related to education at the UR Doctoral School within the relevant scientific or artistic discipline;
- 4) doctoral proceedings - proceedings leading to the conferment of the doctoral degree;
- 5) doctoral dissertation - a written work, including a scientific monograph, a collection of published and thematically related scientific papers, a design, construction, technological, implementation or artistic work, as well as an independent and isolated part of a collective work;
- 6) doctoral student - a person admitted to and studying at the UR Doctoral School;
- 7) doctoral student council - the board of the UR Doctoral Student Council;
- 8) supervisor - a person supervising the preparation of a doctoral dissertation, holding at least a postdoctoral degree, or not holding at least a postdoctoral degree, but who is a staff member of a foreign university or scientific institution, in which case the UR body designated to confer a degree recognises that this person has significant achievements in the science issues to which the doctoral dissertation relates;
- 9) assistant supervisor - a person supervising the preparation of a doctoral dissertation, holding at least a doctoral degree.

#### **§ 3**

The UR Doctoral School enables, in particular:

- 1) acquisition of advanced knowledge in specific scientific fields and disciplines or artistic fields and disciplines;
- 2) preparation for the independent conduct of scientific or artistic work;
- 3) preparation of a doctoral thesis providing the basis for the conferral of the doctoral degree;
- 4) conferral of the doctoral degree.

#### **§ 4**

1. Doctoral training is free of charge.
2. Admissions to the UR Doctoral School are awarded on a competitive basis.

#### **§ 5**

1. Doctoral training at the UR Doctoral School shall be provided in disciplines meeting the conditions set out in the Act.

2. Doctoral students' education may be conducted jointly with other national and foreign entities authorised to confer the doctoral degree in a given discipline. The rules of cooperation shall be laid down in a separate written agreement.

3. As part of doctoral students' education at the UR Doctoral School, it is allowed to conduct joint classes for doctoral students in various disciplines in which the University of Rzeszów is authorised to confer the doctoral degree.

## § 6

1. The entity running the Doctoral School shall discontinue the training of doctoral students in accordance with the provisions of the Act.

2. In the event of discontinuation of doctoral students' training in a given discipline, the entity running the UR Doctoral School shall ensure that doctoral students preparing a doctoral thesis in that discipline may continue their training at another doctoral school in that discipline in accordance with the provisions of the Act.

3. Where it is not possible for a doctoral student to undertake training at another doctoral school in a given discipline or where the doctoral student's consent to transfer to another doctoral school has not been obtained, the entity running the UR Doctoral School, in which the training has been discontinued, shall cover the costs of the proceedings for the award of the doctoral degree by extramural procedure for those who have lost the opportunity to complete their training.

4. The entity running the Doctoral School in a discipline that has been included in another discipline or in other disciplines, which, as a result of the subsequent evaluation of the quality of scientific activity, does not receive a scientific category of at least B+ in the discipline or in any of the disciplines indicated by the Council of Scientific Excellence, pursuant to Art. 5(4)(3) of the Act, or is not included in that evaluation in that discipline or in any of those disciplines, shall ensure that doctoral students preparing a doctoral thesis in the discipline that has been included in another discipline have the opportunity to continue their training at another doctoral school in accordance with the provisions of the Act.

## § 7

1. The Rector of the UR establishes and liquidates the UR Doctoral School by an ordinance, after the Senate has given its opinion.

2. The UR Doctoral School is managed by a Head appointed by the Rector of the UR, following the opinion of the Senate and the UR Doctoral Student Council.

3. A favourable opinion of the UR Doctoral Student Council is required for the appointment of the Head of the UR Doctoral School by the Rector of the UR. Failure of the UR Doctoral Student Council to adopt a position within 14 days from the date of receipt of the request for an opinion shall be deemed tantamount to approval.

4. The Head of an institute representing a scientific or artistic discipline in which the University of Rzeszów is authorised to confer a doctoral degree shall coordinate matters related to education within the relevant discipline.

## § 8

1. An application to start doctoral training within the UR Doctoral School shall be submitted by the Head of the institute representing the discipline in which the University of Rzeszów is authorised to confer the doctoral degree, in agreement with the Head of the UR Doctoral School.

2. The application shall be accompanied by:

- 1) data on the date of commencement and duration of doctoral training;
- 2) enrolment rules;
- 3) training programme;

- 4) additional criteria required of candidates for the UR Doctoral School;
  - 5) definition of learning outcomes;
  - 6) opinion of the UR Doctoral Student Council on the training programme. Failure of the UR Doctoral Student Council to adopt a position within 14 days from the date of receipt of the request for an opinion shall be deemed tantamount to approval.
3. In the case of the provision of doctoral training in agreement with other entities, a relevant agreement shall be attached to the application.
  4. The Head of the UR Doctoral School, after the UR Doctoral School Council has given its opinion, submits an application for the commencement of doctoral training to the Rector of the UR. The decision on the commencement of doctoral training is taken by the Rector of the UR.
  5. The Head of the UR Doctoral School may, at the request of the Head of the institute of the relevant scientific or artistic discipline and following the opinion of the UR Doctoral School Council, order the suspension or closure of enrolment in the UR Doctoral School within a particular discipline.

### **Arrangements for the UR Doctoral School**

#### § 9

The Head of the UR Doctoral School is a single-member body of the University of Rzeszów.

#### § 10

1. The Head of the UR Doctoral School shall be an academic staff member who holds a professorship or a postdoctoral degree and is employed at UR as his/her primary place of work in the research group or the research and teaching group.
2. The duties of the Head of the UR Doctoral School include:
  - 1) managing the development of the curriculum and enrolment rules,
  - 2) appointing an admissions committee,
  - 3) supervising:
    - a) the work of the admissions committee,
    - b) implementation of study programmes,
    - c) organising mid-semester evaluation of doctoral students and announcing the results of the evaluation;
  - 4) evaluating, in cooperation with the UR Doctoral School Council, the implementation of the training programme including the conduct of research by doctoral students,
  - 5) making decisions:
    - a) on the passing of a semester,
    - b) on the extension of the period of training,
    - c) on the suspension of training;
  - 6) presenting to the Rector of the UR an annual report on the activities of the UR Doctoral School,
  - 7) notifying the Rector of the UR about the adopted assumptions of training in the disciplines, including the curriculum and the detailed procedure of admissions by means of a competition.
  - 8) preparing drafts of the Senate's resolutions on the principles and procedure of admissions to the UR Doctoral School for a given academic year and on the curricula of the UR Doctoral School.
  - 9) cooperating with the UR Doctoral Student Council and supervising doctoral organisations.

#### § 11

1. The Secretarial Office of the UR Doctoral School, hereafter referred to as the Office, is an auxiliary unit of the Head of the UR Doctoral School.
2. The work of the office is managed by a person appointed by the Rector of the UR in coordination with the Head of the UR Doctoral School.

3. The duties of the Office include, in particular:

- 1) administering current matters within the competence of the Head of the UR Doctoral School;
  - 2) coordinating matters related to:
    - a) teaching activities,
    - b) the course of training,
    - c) the process of training;
  - 3) managing the social affairs of doctoral students;
  - 4) operating information systems related to the course of doctoral students' training;
  - 5) servicing the Disciplinary Committee and the Disciplinary Appeal Committee for Doctoral Students;
  - 6) other matters assigned by the Head of the UR Doctoral School.
4. The organisation, tasks and rules of operation of the Office are defined in detail in the regulations approved by the Rector of the UR.

#### § 12

1. The UR Doctoral School shall have a UR Doctoral School Council.
2. The constitution of the UR Doctoral School Council is regulated by the UR Statute.
3. The duties of the UR Doctoral School Council include, in particular:
  - 1) giving opinions on the training programs of the UR Doctoral School;
  - 2) approving individual research plans of doctoral students along with work schedules for dissertations;
  - 3) determining the rules for the mid-semester evaluation of doctoral students;
  - 4) approval of mid-semester evaluations of doctoral students;
  - 5) giving an opinion on the institute head's request to suspend or close enrollment in the UR Doctoral School within the discipline;
  - 6) approval of the rules for evaluating the implementation of the training program and of the organization of classes, as well as of the research conducted by doctoral students;
  - 7) giving an opinion on the Head's annual reports on the operation of the UR Doctoral School.
4. The detailed procedure for convening meetings and the work of the UR Doctoral School Council shall be determined by the regulations adopted by the UR Doctoral School Council.

#### § 13

The UR Doctoral School documents the training of doctoral students. This includes the collection of:

- 1) documents of the course of enrollment at the UR Doctoral School;
- 2) semester sheets of periodic achievements of the doctoral student;
- 3) semester reports of the doctoral student on scientific or artistic, teaching and organizational activities;
- 4) supervisor's opinion on the progress of the doctoral student's dissertation.

### **Admissions to UR Doctoral School**

#### § 14

1. The rules of admission to the UR Doctoral School shall be determined by the resolution of the Senate on the rules and procedures for admission to the UR Doctoral School for a given academic year, which shall be announced on the UR website no later than 5 months before the commencement of admissions.
2. A person admitted to the UR Doctoral School shall acquire the rights of a doctoral student upon taking the following oath: "I solemnly vow that I will persistently pursue the acquisition of knowledge, skills and development of my personality, respect academic laws and customs, and in all my conduct take care of the dignity and honour of a doctoral student at the University of Rzeszow".

## § 15

1. In order to ensure the proper course of enrolment, the candidate shall be required to provide the necessary personal data, which shall be processed and stored for the purpose of enrolment, in accordance with applicable regulations.
2. If the candidate is admitted to the UR Doctoral School, the data used in the enrolment will be processed in accordance with applicable regulations for the purpose of organizing and ensuring the proper course of training.
3. In the event of a change in the data referred to in sections (1) and (2), the doctoral student is obliged to immediately notify the UR Doctoral School Office of this fact.

## § 16

1. A person admitted to the UR Doctoral School shall receive a doctoral student ID card, which entitles the student to exercise the rights of a doctoral student and is subject to return upon completion of training or removal from the list of doctoral students. The model of the ID card and the fee for its issuance are determined by separate regulations.
2. A doctoral student who has resigned from training at the UR Doctoral School, has been removed from the list of doctoral students or has completed his/her training shall be obliged to settle accounts with the UR on the basis of a clearance slip according to the model in force at the UR.
3. The entity running the doctoral school at which a doctoral student of a foreign university or scientific institution undergoes part of his/her training shall issue to that doctoral student, upon his/her request, a doctoral student card.

## § 17

1. Admission to the Doctoral School may be effected by transfer from another university running a doctoral school within the same discipline in the same scientific field or art.
2. A doctoral student who has passed at least one semester of training may apply for transfer.
3. The application for transfer shall be submitted by the doctoral student together with an opinion and a statement of resignation from the scientific supervision of the previous supervisor and the consent of the head of the doctoral school from which he resigns.
4. The decision on admission by transfer for a specific academic year and semester shall be made by the Head of the UR Doctoral School in coordination with the Rector of the UR and the head of the relevant institute.
5. After the decision on transfer is made, the Head of the UR Doctoral School, in coordination with the head of the relevant institute:
  - 1) determines the differences in curriculum and the deadline by which they must be made up;
  - 2) appoints a supervisor for the doctoral student.

## **Organization of training**

## § 18

1. Training at the UR Doctoral School lasts no less than 6 and no more than 8 semesters.
2. Training at the UR Doctoral School is conducted in accordance with the training programme and the individual research plan together with the work schedule for the dissertation.
3. The implementation of the doctoral student's individual research plan is subject to a mid-semester evaluation during the 4th semester of the 2nd year of education.
4. The rules of mid-semester evaluation of doctoral students shall be presented by the Head of the institute. The Council of the UR Doctoral School approves the rules of mid-semester evaluation of doctoral students.

## § 19

1. The academic year at the UR Doctoral School begins on October 1 and lasts until September 30 of the following year.
2. The academic year at the Doctoral School includes:
  - 1) the winter semester, consisting of 15 weeks of classes and a credit and examination session;
  - 2) a summer semester, consisting of 15 weeks of classes and a credit and examination session;
  - 3) an inter-semester break, a winter and spring holiday break, and a summer break of no less than 8 weeks.

## § 20

1. Completion of training at the UR Doctoral School requires submission of a dissertation.
2. Within the deadline for submission of the dissertation specified in the individual research plan, the doctoral student submits the following to the Office of the UR Doctoral School:
  - a) one hard copy of the dissertation if the dissertation is a written work;
  - b) one soft copy of the dissertation saved on an electronic data storage device;
  - c) an abstract of the doctoral dissertation in English, and in the case of a doctoral dissertation prepared in a foreign language, also an abstract in Polish. If the doctoral dissertation is not a written work, a description of it in Polish and English shall be attached;
  - d) a positive opinion of the supervisor(s) on the doctoral dissertation;
  - e) a statement of the doctoral student on the independent completion of the doctoral dissertation;
  - f) a report accepted by the supervisor or supervisors confirming the verification of the doctoral dissertation in the Uniform Anti-Plagiarism System if the doctoral dissertation is a written dissertation.
3. A doctoral student is obliged to fulfill all obligations under the training programme and individual research plan before submitting a dissertation.
4. The Head of the UR Doctoral School, in coordination with the Head of the institute and the supervisor, may exempt a doctoral student who has submitted a doctoral dissertation in a period shorter than that specified in the individual research plan from some of the obligations stipulated in the training programme and individual research plan, subject to the obligation to achieve all the learning outcomes at PRK (Polish Qualifications Framework) level 8 required by the training programme and individual research plan.

## § 21

1. The Head of the UR Doctoral School shall suspend the training of a doctoral student for a period corresponding to the duration of maternity leave, leave on maternity leave conditions, paternity leave and parental leave, as defined in separate regulations.
2. During the period of suspension of training, the doctoral student shall retain his/her rights.
3. After the expiration of the period of suspension of training, the Head of the UR Doctoral School, in coordination with the head of the institute, shall decide on the curriculum differences and the deadline by which they must be made up. The Head of the UR Doctoral School may waive this requirement.
4. At the justified and documented request of a doctoral student, the Head of the UR Doctoral School may grant a leave of absence from training in the following cases:
  - a) temporary inability to pursue training due to illness;
  - b) the need for personal care of a sick family member, a child under 3 years of age or a child with a disability certificate.
5. During the period of leave, a doctoral student shall retain the rights of a doctoral student, including the right to receive a doctoral grant, with the proviso that the total period of receiving a doctoral grant at doctoral schools may not exceed 4 years.
6. A leave of absence may not affect the deadlines for activities in the process of doctoral education specified by the Law, such as the submission of the individual research plan and the mid-term

evaluation. Postponement of the deadlines of the above-mentioned activities is possible only in extraordinary situations, when personal appearance of a doctoral student is impossible, for example, due to an accident or long-term illness.

7. The total period of leave during the doctoral student's entire training cycle may not exceed one year.

8. A doctoral student on his/her return from leave is required to make up any curriculum differences.

## § 22

1. The Head of the UR Doctoral School, at the request of a doctoral student submitted no later than the date of submission of the doctoral dissertation specified in the doctoral student's individual research plan, may grant permission to extend the deadline for submission of the doctoral dissertation specified in the individual research plan, in particular in the case of:

1) necessity to carry out a research project financed by funds granted through a competition, in particular by the National Science Centre, the National Centre for Research and Development, the Polish National Agency for Academic Exchange, or the Foundation for Polish Science;

2) scientific trips, in particular research internships;

3) temporary inability to carry out scientific research due to illness;

4) necessity of personal care for an ill family member or a child under six years of age or with a disability certificate;

5) necessity to conduct additional scientific research indispensable for the completion of the doctoral dissertation.

2. In particularly justified cases referred to in section 1, the Head of the UR Doctoral School, at the request of the doctoral student, may agree to extend the deadline for submission of the doctoral dissertation by 2 years.

3. The total period of extension of the deadline for submission of a doctoral dissertation may not exceed two years.

4. Extension of the deadline for submission of a doctoral dissertation is conditional on:

1) completion by the doctoral student of the training programme by the date of submission of the application;

2) the attachment to the application of a positive opinion of the supervisor or supervisors on the extension of the deadline for submission of the doctoral dissertation, together with the approval of the head of the institute relevant to the doctoral student's scientific or artistic discipline;

3) enclosing with the application documents confirming the occurrence of the circumstances indicated in section 1.

5. During the periods indicated in sections 1-2, a doctoral student retains all the rights of a doctoral student, with the proviso that the total period of receiving a doctoral grant at doctoral schools may not exceed 4 years.

## Course of training

## § 23

1. A doctoral student who has failed to pass the exam is entitled to a make-up exam.

2. After removal from the list of doctoral students, it is not possible to resume training at the UR Doctoral School.

3. The conditions for the initiation of proceedings for the award of the doctoral degree and the course of the proceedings, as well as the rules for the issuance of diplomas for the award of the doctoral degree are regulated by separate regulations.

## § 24

1. Training programmes for disciplines shall specify:

- 1) detailed rules for the passing of individual semesters;
- 2) number of hours of compulsory and optional classes;
- 3) mandatory number of teaching classes – internships, which should be conducted individually by a doctoral student. The number of teaching classes conducted by a doctoral student may not be less than 10 and more than 60 teaching hours per academic year. The obligation to arrange teaching classes for doctoral students rests with the head of the institute representing the scientific or artistic discipline within which the student's training is provided at the UR Doctoral School.
2. The total number of obligatory classes, optional classes and internships included in the training programme of doctoral students in each scientific or artistic discipline shall be in accordance with the assumptions of the Law.
3. A doctoral student employed as a teacher / instructor / lecturer in a higher education institution shall be exempted from the practice in the form of teaching classes on the basis of a relevant certificate.
4. The rules for evaluating the implementation of the training programme and the manner of organization of classes, as well as scientific research carried out by doctoral students shall be determined by the directors of institutes organizati to confer the degree of doctor or doctor of fine arts.
5. The Council of the UR Doctoral School shall approve the rules for evaluating the implementation of the training programme and the manner of organization of classes, as well as scientific research conducted by doctoral students.

## § 25

1. The implementation of the doctoral student's individual research plan shall be subject to a mid-semester evaluation during the 4th semester of the 2nd year of training.
2. The mid-semester evaluation shall be conducted on the basis of:
  - 1) a report submitted by the doctoral student on the implementation of the individual research plan together with documents confirming the implementation of the individual research plan;
  - 2) an interview with the doctoral student concerning the individual research plan and its implementation, consisting of the following stages: the doctoral student's presentation and the doctoral student's answers to questions asked by the Examination Board.
3. The doctoral student shall attach to the report on the implementation of the individual research plan the opinions of the supervisor(s) on the implementation of the individual research plan by the doctoral student.
4. The mid-semester evaluation shall be conducted by a board consisting of three persons holding the postdoctoral degree or the title of professor in the discipline in which the doctoral dissertation is being prepared, of which a minimum of two persons shall be employed outside the University of Rzeszów or shall be persons referred to in Article 190, section 5 of the Act.
5. The mid-semester evaluation shall end with a positive or negative result recorded in the minutes of the examination board meeting. The result of the evaluation and the justification for it shall be made open.
6. The board shall give a positive mark if the doctoral student implements the individual research plan without unjustified delays.
7. If the condition for a positive mark referred to in section 6 is not fulfilled, the board shall give a negative mark.
8. A doctoral student shall be removed from the list of doctoral students in the event of a negative mid-semester evaluation.
9. The justification for the evaluation may include an indication of the desired changes to the individual research plan.
10. After receiving a positive mid-semester evaluation, a doctoral student may request an amendment to the individual research plan. The change must be justified and allow for the submission of the dissertation within the prescribed deadline.



## § 26

1. The grading period at the UR Doctoral School is the semester. The doctoral student shall have his/her semester passed by the Head of the UR Doctoral School after he/she has obtained all credits provided for in the curriculum for the semester.
2. The following grading scale is applied: very good (5.0); good plus (4.5); good (4.0); satisfactory plus (3.5); satisfactory (3.0); unsatisfactory (2.0); pass (zal.); not pass (nzal.).
3. The course of training at the UR Doctoral School is documented in:
  - 1) cards of periodic achievements of a doctoral student drawn up on the basis of data collected in the Virtual University system and being a printout from the University Dean's Office system;
  - 2) a course transcript drawn up on the basis of the data stored in the Virtual University system and being a printout from this system, signed by the examiner;
  - 3) a student's e-book, which is a record of the data on the doctoral student's course of training in the Virtual University system.
4. By the end of each semester, the doctoral student is required to submit the following documents to the Head of the UR Doctoral School:
  - 1) a report on the performance of his/her duties for the semester in question in accordance with the Individual Research Plan for eight semesters developed in cooperation with the supervisor;
  - 2) an opinion of the supervisor on the scientific or artistic progress and progress in the preparation of the doctoral dissertation;
  - 3) a certificate issued by the head of the institute on the completion of work practice;
  - 4) other documents confirming the doctoral student's scientific or artistic activity.
5. On the basis of the documentation presented, the Head of the UR Doctoral School decides on student's passing the semester, within the time limit set by the UR Rector's ordinance on the organization of the academic year.
6. In justified cases, the Head of the UR Doctoral School may extend the semester passing period by one month.

## § 27

1. The doctoral student shall be under the scientific guidance of a supervisor or supervisors, or a supervisor and an assistant supervisor, appointed by a decision of the Head of the UR Doctoral School at the request of the doctoral student, after an opinion has been issued by the head of the relevant institute; the appointment of the supervisor or supervisors shall take place within 3 months of the doctoral student's commencement of training at the UR Doctoral School.
2. The role of the supervisor may be performed by an academic teacher employed at the UR as the primary place of work, holding at least the postdoctoral degree and having scientific or artistic achievements in the research field undertaken by the doctoral student. In justified cases, the Head of the UR Doctoral School, in coordination with the UR Rector, may indicate a supervisor from outside the UR.
  - 2a. The role of the supervisor may be performed by a person who does not hold at least a postdoctoral degree and who is a staff member of a foreign university or scientific institution, if the UR body designated to confer a degree recognizes that this person has significant achievements in the science issues to which the doctoral dissertation relates.
3. The role of the supervisor at the Doctoral School may not be performed by a person who, within the last 5 years:
  - 1) has been the supervisor of 4 doctoral students who were removed from the doctoral student list due to a negative mid-semester evaluation, or
  - 2) has supervised the preparation of a dissertation by at least 2 candidates for the doctoral degree who did not receive positive reviews from at least 2 reviewers.

4. The role of the assistant supervisor may be performed by a person with at least a doctoral degree and scientific or artistic achievements in the research field undertaken by the doctoral student.
5. A change of the supervisor is possible in the event of:
  - 1) death of the supervisor;
  - 2) chronic illness of the supervisor which makes scientific supervision of the doctoral student impossible;
  - 3) resignation of the supervisor from scientific supervision of the doctoral student;
  - 4) the UR ceasing to be the supervisor's primary place of work;
  - 5) acceptance by the Head of the UR Doctoral School of a doctoral student's request for a change of supervisor.
6. Other matters related to the doctoral student's academic supervision not mentioned in the Regulations shall be decided by the Head of the UR Doctoral School, after consulting the UR Doctoral School Council.

#### § 28

1. The supervisor's duties include, in particular:
  - 1) approval of the doctoral student's individual research plan covering the entire training period within 12 months from the date of commencement of training,
  - 2) providing the doctoral student with the necessary expert and methodical guidance in scientific or artistic work,
  - 3) assessing the progress in scientific or artistic work each semester,
  - 4) applying to the Head of the UR Doctoral School for the doctoral student's removal from the list of doctoral students in the event of lack of progress in the doctoral student's scientific development,
  - 5) giving an opinion on any applications of the doctoral student concerning the course of training,
  - 6) determining the principles of participation of the doctoral student in the work of the institute covering the discipline within which the doctoral dissertation is prepared.
2. The duties of the assistant supervisor include, in particular, providing expert assistance to the doctoral student in his/her scientific or artistic work.

### **Rights and obligations of the doctoral student**

#### § 29

1. Doctoral students are entitled to:
  - 1) the scientific supervision of a supervisor, supervisors and an assistant supervisor;
  - 2) form a doctoral student council;
  - 3) apply for scholarships and funds according to the rules provided for in the Law and the regulations issued on its basis;
  - 4) apply for accommodation in a residence hall, also for their spouse and child, in accordance with the rules and procedures set forth in the regulations on benefits for students;
  - 5) a doctoral scholarship, the amount of which is determined by law;
  - 6) apply for European Union funds;
  - 7) rest breaks not exceeding eight weeks per year;
  - 8) social insurance and universal health insurance according to the rules set by separate regulations;
  - 9) access to libraries, computer networks and other facilities necessary for scientific research under the terms binding at the UR;
  - 10) use UR sports facilities on the same terms as other students;
  - 11) internship and fellowship programmes, which may be served with the approval of the supervisor and the Head of the UR Doctoral School;
  - 12) associate in the University's doctoral student organizations, especially in student research groups, according to the rules set forth in the Law;

- 13) concessions in fees for public transport under the rules set by the relevant local government unit.
2. Doctoral students may participate in research work carried out at the UR.

#### § 30

The UR Doctoral School who conducted teaching classes at another research centre during his/her internship may have this component passed by the Head of the UR Doctoral School or may be allowed to conduct his/her teaching classes at another time.

#### § 31

1. The duties of a doctoral student include:
  - 1) protecting the good reputation of the UR;
  - 2) acting in accordance with the oath taken;
  - 3) timely completion of training leading to the submission of a doctoral dissertation;
  - 4) following the training programme adopted at the UR Doctoral School;
  - 5) compliance with the provisions of the Regulations;
  - 6) compliance with the internal regulations in force at the UR;
  - 7) adherence to the Code of Ethics for UR Doctoral Students;
  - 8) undergoing a mid-semester evaluation during the 4<sup>th</sup> semester of the 2<sup>nd</sup> year of training;
  - 9) participating in the research, teaching and organizational work of the institute of the relevant scientific or artistic discipline;
  - 10) conducting scientific research and submitting reports on its progress;
  - 11) timely sitting for examinations and passing courses, completion of internships in the form of teaching classes and other requirements provided for in the training programme;
  - 12) submission of periodic reports on the duties performed and scientific or artistic achievements within the prescribed period, confirmed by the supervisor.
2. A doctoral student is obliged to observe the rules and regulations of fire safety and occupational health and safety.

#### § 32

1. The rights and obligations of a doctoral student shall expire on the date of his/her completion of training at the UR Doctoral School or final and binding removal from the list of doctoral students.
2. At the request of a doctoral student or a person who received training at the UR Doctoral School, the UR shall issue a certificate of training.

#### § 33

1. A doctoral student is removed from the list of doctoral students in the event of his/her:
  - 1) negative result of the semester evaluation;
  - 2) failure to submit the doctoral dissertation by the deadline specified in the individual research plan;
  - 3) resignation from training;
  - 4) failure to commence training;
  - 5) violation of the prohibition referred to in Article 200 paragraph 7, or Article 209 paragraph 10 of the Law;
  - 6) being punished with the disciplinary penalty of expulsion from the UR Doctoral School.
2. A doctoral student may be removed from the list of doctoral students in the event of:
  - 1) unsatisfactory progress in the preparation of the doctoral dissertation;
  - 2) failure to fulfill the obligations referred to in Article 207 of the Law on Higher Education and Science.
3. Decision on removal from the list of doctoral students shall be made by the Rector of the UR.
4. Removal from the list of doctoral students shall be by administrative decision. An application for reconsideration of the decision may be filed.

## **Transitional and final provisions**

### § 34

1. In matters not regulated by the Regulations, the decision is made by the Rector of the UR.
2. The Regulations of the UR Doctoral School shall enter into force at the beginning of the academic year, i.e., on October 1, 2019, and apply to doctoral students who began their training at the UR Doctoral School in the 2019/2020, 2020/2021, 2021/2022 academic year.

President of the Senate  
of the University of Rzeszów

Prof. Sylwester Czopek  
Rector