

A COURSE SYLLABUS – DOCTORAL SCHOOL

REGARDING THE QUALIFICATION CYCLE FROM 2020 TO 2024 AND FROM 2021 TO 2025

GENERAL INFORMATION ABOUT COURSE				
Course title	Academic writing			
Name of the unit running the course	Doctoral School at University of Rzeszów			
Type of course (<i>obligatory, optional</i>)	Compulsory. The specialized course of choice			
Year and semester of studies	2022/2023; semester III i V			
Discipline	Political science and administration			
Language of Course	Polish			
Name of Course coordinator	Anna Kołomycew			
Name of Course lecturer	Anna Kołomycew			
Prerequisites	Knowledge of research categories in the field of political science and administration. Familiarity with the methodology of social research.			
BRIEF DESCRIPTION OF COURSE (100-200 words)				
<p>The course aims to familiarize Ph.D. students with the peculiarities of preparation, editing, and submitting scientific papers for publication. During the course, the specificity of scientific writings, including scientific articles, conference presentation abstracts, and popular pieces. Moreover, the composition of texts, requirements, and rules for papers submission to Polish and international journals will be discussed. The classes include a practical component involving the critical analysis of academic papers and peer reviews of articles, as well as the preparation of the outline of a manuscript for publication in a scientific journal (based on the given guidelines and journal requirements). The class will also cover the language and stylistic issues of paper preparation, methods of research dissemination, and broad scientific communication. Additionally, the course will focus on discussing (and practicing) the technical aspects of submitting publications to the editorial office (operating systems for cluttering up articles, e.g., ScholarOne, text anonymization, preparation of a letter to the Editor, uploading raw data in open access repositories, researcher identification system - ORCID).</p>				
COURSE LEARNING OUTCOMES AND METHODS OF EVALUATING LEARNING OUTCOMES				
Learning outcome	The description of the learning outcome defined for the course	Relation to the degree programme outcomes (symbol)	Learning Format (Lectures, classes,...)	Method of assessment of learning outcomes (e.g. test, oral exam, written exam, project,...)
Knowledge (no.)	(Knows and understands)			
P8S_WG/1 P8S_WG/2	The doctoral student is familiar with the research trends and paradigms specific to political science and administration, which have publication potential in scientific journals (both national and international).	P8S-WG	Classes/lecture	in-class discussion, teamwork, students' comments during class, presentation of final project
P8S_WG/3	Ph.D. student knows the social science research methodology; she/he is competent to use it and describe when presenting the research results in scientific	P8S-WG	Classes/lecture	in-class discussion, teamwork, students' comments during class, presentation

	journals.			of final project
Skills (no.)	(Able to)			
P8S_UW/1	A doctoral student can use the acquired knowledge to present the research results innovatively while preparing an abstract of a scientific article and, subsequently, a relevant scientific manuscript in accordance with the requirements of the journals. A student is able to design the research process, including formulation of the research problem, the research purpose, and research questions, as well as the hypothesis(s), to describe the research process (research methods and techniques), to conclude and verify the hypothesis. In order to prepare the manuscript, a student can use bibliography managers.	P8S-UW	Classes	in-class discussion, teamwork, students' comments during class, presentation of final project
P8S_UW/2	The student is able to refer critically to the existing research findings presented in the scientific articles, to argue and provide counter-arguments. S/he is competent in conducting scientific discourse in written texts.	P8S-UW	Classes	in-class discussion, teamwork, students' comments during class, presentation of final project
P8S_UK/1	A student knows the principles of publishing scientific research findings in professional journals, including international titles. A student is able to prepare an abstract of a conference speech and the abstract of a scientific article.	P8S-UK	Classes	in-class discussion, teamwork, students' comments during class, presentation of final project
P8S_UK/2	Students can promote research results using scientific texts but also popular texts and presentations addressed to the general public.	P8S-UK	Classes	in-class discussion, teamwork, students' comments during class, presentation of final project

P8S_UK/4	Students have the ability to actively participate in scientific discourse by publishing scientific texts and attending scientific conferences, seminars, and public debates.	P8S-UK	Classes	in-class discussion, teamwork, students' comments during class, presentation of final project		
P8S_UK/5	A student can independently prepare an abstract of a scientific speech and a scientific essay in English. A student can deliver presentations in the English language at an international scientific conference.	P8S-UK	Classes	in-class discussion, teamwork, students' comments during class, presentation of final project		
Social competence (no.)	(Ready to)					
P8S_KK/1 P8S_KK/3	The Ph.D. student is prepared to participate in the substantive discussion, formulate arguments and counter-arguments in the field of ongoing research in the discipline of political science and administration, as well as solve problems of a cognitive and practical nature.	P8S-KK	Classes	in-class discussion, teamwork, students' comments during class, presentation of final project		
P8S_KO/2	The Ph.D. student is prepared to initiate and undertake public interest activities. The student is aware of influencing others by promoting science through academic papers, mainstream scientific publications, and presentations.	P8S-KO	Classes	in-class discussion, teamwork, students' comments during class, presentation of final project		
LEARNING FORMAT – NUMBER OF HOURS						
Semester (no.)	Lectures	Seminars	Lab classes	Internships	others	ECTS
III and V	5	10	—	—	—	0
METHODS OF INSTRUCTION						
a) lecture with the presentation of multimedia b) the analysis of texts combined with discussion c) in-class debate						
COURSE CONTENT						
I. Lectures:						

1. How to start scientific essay writing? The phases of the scientific article creation process
2. Characteristics of scientific writings - articles, conference abstracts, grant proposals
3. The language and style of scientific texts
4. The composition of a scientific manuscript - the structure and content of the sections of a scientific text
 - 4.1 The preparation of the abstract and introduction of a scientific text and the abstract of a conference speech
 - 4.2 The theoretical framework and the description of the research methodology
 - 4.3 How to present research results? Results presentation and the discussion
 - 4.4 How to conclude the text? Summarizing the paper and presentation of the conclusions

II. Classes:

1. Bibliography and reference managers - selection, functioning, and use in academic papers
2. How to submit a manuscript for publication? The policy of the editorial boards and the terms of submitting articles, and the functionality of submission systems (domestic journals)
3. The analysis of selected peer reviews of scientific articles - critical analysis and conclusions for the preparation of subsequent articles
4. Preparation of an article for publication in an international journal - specificity, requirements, the editorial policies of the international journals, and the functioning of systems for the submission of scientific texts
5. Science for everyone. Creation of popular science articles
6. Scientific presentations - How to create and how deliver? Composition rules, tools, language and style, forms of research findings presentation.

COURSE ASSESSMENT CRITERIA

The prerequisites for passing the course are 1) participation and activity during the class; 2) preparation of part-projects based on the discussed content; 3) preparation and presentation of the final project - a draft of a scientific manuscript following the requirements presented during the class.

The final assessment includes the following:

1. substantive evaluation of the final project - a minimum of 3.0 for the submitted project
2. partial marks for individual and group work performed during classes
3. activity during classes - contribution to class discussion

The prerequisite for receiving the final mark is a positive assessment from the three forms of activity indicated above.

TOTAL PhD STUDENT WORKLOAD REQUIRED TO ACHIEVE THE INTENDED LEARNING OUTCOMES – NUMBER OF HOURS AND ECTS CREDITS

Activity	Number of hours
Scheduled course contact hours	15
Other contact hours involving the teacher (consultation hours, examinations)	5
Non-contact hours – student's own work (preparation for classes or examinations, project, etc.)	25
Total number of hours	45

Total number of ECTS credits		0
INSTRUCTIONAL MATERIALS		
Compulsory literature:	<ol style="list-style-type: none"> 1. B. Sępień, Zasady pisania tekstów naukowych, Difin, Warszawa 2022. 2. P. Siuda, P. Wasylczyk, Publikacje naukowe. Praktyczny poradnik dla studentów, doktorantów i nie tylko, Wydawnictwo naukowe PWN, Warszawa 2018. 3. P. Wasylczyk, Prezentacje naukowe. Praktyczny poradnik dla studentów, doktorantów i nie tylko, Wydawnictwo naukowe PWN, Warszawa 2022. 	
Complementary literature:	<ol style="list-style-type: none"> 1. J. Hartley, Academic Writing and Publishing. A practical handbook, Routledge Taylor & Francis Group, London & New York 2008. 2. R. Murray, Writing for Academic Journals. Second edition, Open University Press McGraw-Hill Education, Maidenhead Berkshire 2009. 3. Komunikacja naukowa w Polsce. Partycypacja. Dialog. Zaufanie, red. M. Dzimińska, A. Krzewińska, I. Warwas, Wydawnictwo Uniwersytetu Łódzkiego, Łódź 2021. 4. Warsztat badacza, https://ekulczycki.pl/ 	

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Date and signature of the Course lecturer

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Approved by the Head of the Department or an authorised person